

NHTI Student Senate
Poster Request Form

*Please allow us 3 days to fill your poster requests.
We cannot guarantee delivery of your request with less than 3 days notice.*

Posters with pictures of any kind do not reproduce well.

Club/Organization: _____

Date/Time Poster Dropped Off with Senate: ____/____/____ ____: ____ am/pm

Date poster is needed by: ____/____/____

#Of Copies Requested: ____ (Please no more than 8)

Person to contact when posters are done: _____

Phone number to call to notify that posters are done: _____ - _____ - _____

Person dropping off posters: _____

***Your poster request is complete! You will be hearing from us
when they are ready.***

Please do not write in this box.

For Senate

Date Posters were made: ____/____/____

Made by: _____

Time Called contact person: ____: ____ am/pm

For Office use only: Please leave completed posters in the Senate Conference Room to be picked up. Keep original copy of poster and staple to this form when completed and file in the "Done Posters" folder.